

ARCHANGEL MICHAEL RUSSIAN ORTHODOX CHURCH

Tuition Assistance Program Guidelines---2012

The following guidelines have been established for parishioners and their immediate families of Archangel Michael Russian Orthodox Church to receive monetary tuition assistance while attending institutions beyond high school. The amount of assistance will be determined by the scholarship committee, approved by the parish council and accepted at the annual parish meeting.

REQUIREMENTS:

1. The applicant must have completed high school or received a high school GED. The applicant must be attending an educational institution in a degree-seeking program on a full or part-time basis in the school year for which the tuition assistance is requested and working toward a degreed program. Post-secondary trade and technical schools will also qualify.
2. The applicant must have been a parishioner in good standing of Archangel Michael Russian Orthodox Church for a minimum of FIVE years prior to submitting an application. In the case of 18-22 year-olds, the parent(s) or guardian(s) must fall under this requirement. **A parishioner in good standing must partake of the Sacraments at Archangel Michael to include Holy Confession and Holy Communion at least once during the past twelve months prior to the application deadline. If this is not possible, the applicant must consult with the pastor.**
3. Applicant must participate in Archangel Michael's stewardship (pledge) program for the year of the award, either individually or as a part of the family pledge.
4. In order to receive the 2012 tuition assistance, the student or someone in the immediate family must provide assistance to church-sponsored fund-raising projects approximately once per month with a **minimum of seven times** during the period of 1/1/11 – 12/31/11. (Immediate family consists of husband, wife, dependent sons and dependent daughters.) Extenuating circumstances will be considered on a case-by-case basis.

RULES AND REGULATIONS:

1. Application forms must be turned in by the January 31, 2012 deadline so that they may be processed and approved at the annual parish meeting in February. Applications may be obtained from the church website at www.stmichaelscleveland.org under "About", "Ministries/Clubs" or by calling the church office at (440) 526-5192.
2. The tuition assistance is awarded **after** the school year is completed. Once the school year is completed, the applicant must present to the committee a photocopy of both tuition payment and transcript of grades for that school year. Tuition assistance checks will then be drawn upon verification of these documents and issued to the applicant in August. At no time will the amount paid to the student be more than the tuition itself. It is the responsibility of the applicant/recipient to meet the deadlines and guidelines.
3. Monies used for this program shall come solely from the Tuition Assistance Fund (formerly the Special Fund) of Archangel Michael Orthodox Church. Contributions can be made to this program directly to the Tuition Assistance Fund of Archangel Michael.
4. The maximum assistance one can receive through this program is: four years toward a Bachelor's Degree or trade and technical certification and three years toward a graduate degree.
5. All decisions made by the Tuition Assistance Committee, the parish priest and the parish council regarding tuition assistance and recipients will be considered final.

If there are any questions concerning this application, please contact the Scholarship Committee Chairman, Larissa Young at larschucky@yahoo.com.

**ARCHANGEL MICHAEL RUSSIAN ORTHODOX CHURCH
TUITION ASSISTANCE PROGRAM
APPLICATION FORM**

Current School Year: Aug/Sept 2011 to June 2012

Please read the guidelines of the program before completing this application.

NAME: _____

HOME ADDRESS: _____

HOME PHONE:(____) _____ E-MAIL _____

HIGH SCHOOL: _____

YEAR GRADUATED: _____

CURRENT SCHOOL: _____

STATUS THIS YEAR: Full Time _____ Part Time _____

Current Year Based On: Quarters _____ Semesters _____

Degree Program: Associate ___ Bachelor ___ Masters ___ Doctorate ___

Year in college (freshman, sophomore etc.) _____

Total estimated cost of TUITION ONLY for current year: _____

Estimated OTHER TUITION ASSISTANCE for current year: _____

I attest that the above information is true and accurate.

Signature: _____ Date: _____

Number of years applicant has been a member of St. Michael's _____

Number of years parent or guardian has been a member _____

Deadline for submitting application is JANUARY 31, 2012. Mail application to: Scholarship Committee

Archangel Michael Orthodox Church
5025 East Mill Road
Broadview Hts. OH 44147

FOR OFFICE USE ONLY:

Date Received: _____ Pledge _____ Holy Confession/Communion _____

____ Proof of Tuition Payment Submitted

____ Copies of Grades Received Assistance Approved for \$ _____